Valley Central High School

To: John Xanthis, Superintendent  
From: Jayme Ginda-Baxter, Principal  
Date: January 9, 2018  
Re: Furniture donation

Valley Central High School would like to accept a charitable donation of office furniture from RJ Smith Realty.

Here is an inventory of the items:

4 Executive Desks @ $250 Each $1,000  
17 Chairs @ $50 each $ 850  
26 File cabinets @ $100 each $2,600  
2 Quad work space units @ $600 each $1,200  
4 Book cases @ $50 each $200  
1 Conference table $ 250  
2 Computer stands @ $100 each $200  
1 Toshiba copier $ 500

Total $6,800

JB/jm
Memorandum

To: John Xanthis
   Members of the Board of Education
From: Barbara Gravel, Attendance Teacher/Homeless Liaison
Date: 1/8/18
Re: Donation Acceptance for 1/22/18 Board of Education Meeting

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MOTION: To accept the donation to the Valley Central School District from the St. Andrew’s Episcopal Churchwomen in the amount of $200.00 and from Douglas and Judy Gridley in the amount of $100.00. Further, to amend the General Fund Budget by appropriating such funds to the revenue account code A2705 and budgetary account code A2805.450.00.0000

I will use this money to support my homeless and needy students.