Memorandum

To:       Mr. John Xanthis
          Members of the Board of Education
From:     Gregory Heideman
Date:     11/20/2017
Re:       Donation Acceptance for December 11th Board of Education Meeting

MOTION:   To accept the donation to the Valley Central School District from the United States Tennis Association in the amount of $672.00. This is a donation consisting of tennis equipment for a free morning tennis program for students at Walden Elementary School. We are very fortunate to have received this support to engage students in tennis on mornings before school.
Memorandum

To: Mr. John Xanthis, Superintendent and Members of the Board of Education
From: Gregory Heidemann, Principal
Date: December 5, 2017
Re: Donation Acceptance of New Coats

MOTION: To accept the following donation of twelve new coats for students at Walden Elementary School from the Knights of Columbus. These coats will be given to students that need a winter jacket.
TO: John P. Xanthis
FROM: Michael Bellarosa
DATE: November 30, 2017

RE: Request for Approval of Middle School Writing Curriculum

Valley Central Middle School teachers partnered over the summer to do a gap analysis of the Writing Curriculum for grades 6-8. Due to new Next Gen Standards, curriculum was written and reviewed this November 2017.

The documents will be available for your review, in the Office of Curriculum and Instruction.

/tl
To: Mr. John Xanthis, Superintendent of Schools  
Members of the Board of Education

From: Mr. Matthew Canino  
Principal, Montgomery Elementary School

Re: Request to Discard Old Books

Date: November 21, 2017

I am writing to request your permission to discard the attached list of books. These are books that our school librarian, Mrs. Nancy Donaldson, has deemed out of date or in poor condition. Whenever time allows, she works to sort through our MES collection of library books to decide which books should be replaced by books of high interest for our current students. If approved, Mrs. Donaldson will allow student to take these discarded books home as “Keep Forever” books.

I thank you for your time in considering this request. We are very grateful for this potential opportunity. As always, we pride ourselves on supporting the community and those in need around us.

pc: Mrs. Lisa Raymond
<table>
<thead>
<tr>
<th>TITLE</th>
<th>AUTHOR</th>
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<tbody>
<tr>
<td>Walter the Wolf</td>
<td>Marjorie Weinman Sharmat</td>
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<td>The Lives of My Cat</td>
<td>Nathan Zimelman</td>
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<td>Rain Makes Applesauce</td>
<td>Julian Scheer</td>
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<tr>
<td>Gladys Told Me to Meet Her Here</td>
<td>Marjorie Weinman Sharmat</td>
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<td>Jeanne D’Arc</td>
<td>Aileen Fisher</td>
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<td>Hosie’s Zoo</td>
<td>Tobias, Hosea, Lucretia &amp; Lisa Baskin</td>
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<td>Prairie Dogs</td>
<td>Irmengarde Eberle</td>
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<td>Samantha on Stage</td>
<td>Susan Clement Farrar</td>
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<td>Claudia and Duffy</td>
<td>Barbara Brooks Wallace</td>
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<td>Neighbors from Outer Space</td>
<td>Frances Lantz</td>
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<td>Fox Farm</td>
<td>Eileen Dunlop</td>
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<td>A Kid’s Guide to How to Save The Planet</td>
<td>Billy Goodman</td>
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<td>Offbeat Friends</td>
<td>Elfie Donnelly</td>
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<td>Baba Yaga</td>
<td>Ernest Mall &amp; Blair Lent</td>
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<td>Journey of the Gray Whales</td>
<td>Gladys Conklin</td>
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<td>The Lady Who Saw The Good Side of Everything</td>
<td>Pat Decker Tapio</td>
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<td>A Pet for Mrs. Arbuckle</td>
<td>Gwenda Smyth</td>
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<td>The Drowning Boy</td>
<td>Susan Terris</td>
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<td>Miss Pickerell and the War of the Computers</td>
<td>Dora Pantell</td>
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<td>Sophie and Gussie</td>
<td>Marjorie Weinman Sharmat</td>
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<td>Clever Kate</td>
<td>Elizabeth Shub</td>
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<td>Seven True Elephant Stories</td>
<td>Barbara Williams</td>
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<td>The Carnival Kidnap Caper</td>
<td>Dr. Fitzhugh Dodson &amp; Paula Reuben</td>
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<td>Amelia Bedelia &amp; The Surprise Shower</td>
<td>Peggy Parish</td>
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<td>Last One Home is a Green Pig</td>
<td>Edith Thacher Hurd</td>
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<td>Oscar Otter</td>
<td>Nathaniel Benchley</td>
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<td>Mark Twain and the River</td>
<td>Sterling North</td>
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<td>Camels and Llamas</td>
<td>Olive L. Earle</td>
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<td>Willow Wind Farm: Betsy's Story</td>
<td>Anne Pellowski</td>
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<td>The Wonderful Mrs. Trumbly</td>
<td>Sally Wittman</td>
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<td>The Jolly Witch</td>
<td>Robert Burch</td>
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<td>Who’s in Rabbit’s House?</td>
<td>Verna Aardema</td>
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<td>The River Bank from the Wind in the Willows</td>
<td>Kenneth Grahame</td>
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<td>Witch Goblin &amp; Ghost in the Haunted Woods</td>
<td>Sue Alexander</td>
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<td>The Easter Egg Artists</td>
<td>Adrienne Adams</td>
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<td>Jenny’s Birthday Book</td>
<td>Esther Averill</td>
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<td>The Vingananeec &amp; The Tree Toad</td>
<td>Verna Aardema</td>
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<td>Runaway Marie Louise</td>
<td>Natalie Savage Carlson</td>
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<td>Veronica and the Birthday Present*</td>
<td>Roger Duvoisin</td>
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<td>The King’s Flower</td>
<td>Mitsumasa Anno</td>
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<td>The Terrible Thing That Happened at our House</td>
<td>Marge Blaine</td>
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<td>Just Me</td>
<td>Marie Hall Ets</td>
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<td>Of Course Polly Can Do Almost Everything</td>
<td>Astrid Lindgren</td>
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<td>All The Cats in the World</td>
<td>Sonia Levitan</td>
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<td>Hip, Hippo, Hooray!</td>
<td>Betsy Lewin</td>
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<td>Benjie on His Own</td>
<td>Joan M. Lexau</td>
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<td>Chanticleer and The Fox</td>
<td>Barbara Cooney</td>
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<td>The Good-Luck Pencil</td>
<td>Diane Stanley</td>
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<td>Mr. Jameson &amp; Mr. Phillips</td>
<td>Marjorie Weinman Sharmat</td>
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<td>Come On, Patsy</td>
<td>Zilpha Keatley Snyder</td>
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<td>Never Hit a Porcupine</td>
<td>Barbara Williams</td>
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<td>Albert’s Toothache</td>
<td>Barbara Williams</td>
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<td>Mice on My Mind</td>
<td>Bernard Waber</td>
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<td>Kevin’s Grandma</td>
<td>Barbara Williams</td>
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<td>A Salmon for Simon</td>
<td>Betty Waterton</td>
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<td>Has Winter Come?</td>
<td>Wendy Watson</td>
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<td>The Water of Life</td>
<td>Jay Williams</td>
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<td>One Big Wish</td>
<td>Jay Williams</td>
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<td>Nana Upstairs &amp; Nana Downstairs</td>
<td>Tomie dePaola</td>
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<td>Good-bye, Funny Dumpy-Lumpy</td>
<td>Bernard Waber</td>
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<td>Emile</td>
<td>Tomi Ungerer</td>
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<td>An Edward Lear Alphabet</td>
<td>Edward Lear</td>
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<td>Language-A New True Book</td>
<td>Carol Greene</td>
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<td>Five Nests</td>
<td>Caroline Arnold</td>
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<td>M and M and The Big Bag</td>
<td>Pat Ross</td>
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<td>Amazing World of Plants</td>
<td>Elizabeth Marcus</td>
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<td>Joey on His Own</td>
<td>Eleanor Schick</td>
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<td>Plants in Winter</td>
<td>Joanna Cole</td>
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<td>The Four Donkeys</td>
<td>Lloyd Alexander</td>
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<td>The Story Snail</td>
<td>Anne Rockwell</td>
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<td>Big Boss</td>
<td>Anne Rockwell</td>
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<td>Abu All-Three Tales of the Middle East</td>
<td>Dorothy O. Van Woerkom</td>
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<td>I Met a Polar Bear</td>
<td>Selma &amp; Pauline Boyd</td>
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<td>Henry Possum</td>
<td>Harold Berson</td>
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<td>A Forest Is Reborn</td>
<td>James R. Newton</td>
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<td>Animal Like in the Antarctic</td>
<td>F.D. Ommmanney</td>
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<td>The Little Moon Theatre</td>
<td>Irene Haas</td>
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<td>Blizzard at the Zoo</td>
<td>Robert Bahr</td>
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<td>The Castle on Hester Street</td>
<td>Linda Heller</td>
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<td>Clowns</td>
<td>Harriet Langsam Sobol</td>
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<td>Sing Hey for Christmas Day</td>
<td>Lee Bennett Hopkins</td>
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<td>Animal Homes</td>
<td>Sharon Elswit</td>
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<td>My Noah’s Arc</td>
<td>M.B. Goffstein</td>
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<td>Grandma Is Somebody Special</td>
<td>Susan Goldman</td>
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<td>Yankee Doodle</td>
<td>Dr. Richard Schackburg</td>
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<td>People</td>
<td>Peter Spier</td>
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<td>Tilly’s Rescue</td>
<td>Faith Jacques</td>
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<td>A Near Thing for Captain Najork</td>
<td>Russell Hoban</td>
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<td>Where’s Prancer</td>
<td>Syd Hoff</td>
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<td>Binky Gets a Car</td>
<td>Dick Gackenbach</td>
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<td>The Dream of the Little Elephant</td>
<td>Ruth Bornstein</td>
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<td>Bunny Rabbit Rebus</td>
<td>David A. Adler</td>
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<td>Of Course a Goat</td>
<td>Ruth Lercher Bornstein</td>
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<td>Caught in the Rain</td>
<td>Beatriz Ferro</td>
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<td>Up The Down Elevator</td>
<td>Norma Farber</td>
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<td>The Bedspread</td>
<td>Sylvia Fair</td>
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<tr>
<td>It At First...</td>
<td>Sandra Boynton</td>
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<tr>
<td>Mike Mulligan and His Steam Shovel</td>
<td>Virginia Lee Burton</td>
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<td>The Mystery of the Giant Footprints</td>
<td>Fernando Krahn</td>
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<td>All Upon A Stone</td>
<td>Jean Craighead George</td>
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<td>Zed and The Monsters</td>
<td>Peggy Parish</td>
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<td>The Piney Woods Peddler</td>
<td>George Shannon</td>
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<td>Tell Me a Trudy</td>
<td>Lore Segal</td>
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<td>The Scarecrow Clock</td>
<td>George Mendoza</td>
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<td>Alphabatics</td>
<td>Suse MacDonald</td>
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<td>Blaze and The Gypsies</td>
<td>C.W. Anderson</td>
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<td>Blaze and The Forest Fire</td>
<td>C.W. Anderson</td>
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<td>Poinsettia &amp; Her Family</td>
<td>Felicia Bond</td>
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<td>Wayfarers All</td>
<td>Kenneth Grahame</td>
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<td>My Brother Tries to Make Me Laugh</td>
<td>Andrew Glass</td>
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<td>TITLE</td>
<td>AUTHOR</td>
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<tr>
<td>What Are We Going to Do About Andrew?</td>
<td>Marjorie Weinman Sharmat</td>
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To: Mr. John Xanthis  
Superintendent of Schools

From: Mr. Matthew Canino  
Principal, Montgomery Elementary School

Re: Request for Approval of Donation

Date: December 4, 2017

I am writing to request your approval of a donation from Mr. Patrick Legare. Through his company (HBO), he may donate one day’s pay to Donorschooose.org. He would like to have the money contributed to Mrs. Leigh Legare’s class at Montgomery Elementary to be used toward supplies for her classroom.

MOTION: To accept the donation to the Valley Central School District from Mr. Patrick Legare in the amount of $475.00 and further, to amend the General Fund Budget by Appropriating such funds to the revenue account A2705 and the budgetary account code A2110.450.04.0000 (Instructional Supplies).

We are very appreciative for his donation, and with the Board’s approval I will acknowledge this gift with our appreciation. Thank you for your time.

pc: Mrs. Lisa Raymond
Valley Central School District  
Montgomery, New York  

Application for Overnight Student Trip  
(note: application should be made to the Superintendent at least three months in advance of the planned trip)

1) Student group to go on trip: Sophomore Class

2) School: Valley Central High School

3) Number of Students: 100

4) Grade(s): 10

5) Trip destination: Boston, MA & Six Flags New England

6a) Dates: Saturday, May 19th & Sunday, May 20th 2018
(6b) Number of School Days: 0

7) Educational rationale for trip: This trip will offer students the opportunity to visit the historic sites of Boston while also experiencing its modern culture. (Itinerary includes the Holocaust Memorial, Faneuil Hall & Quincy Marketplace, the Museum of Science, and a haunted ghost tour on a trolley.)

8) Names of chaperones: Ashley Zanos & TBA

9) Itinerary and Time Schedule: itinerary attached

10) Describe Arrangements
Transportation: Leprechaun Lines

Lodging: Holiday Inn Springfield South- Enfield, CT

Meals: dinner at a restaurant near Boston Common, breakfast at hotel, and a lunch food voucher at Six Flags New England

11) Expenses for: *Full price includes the following as per tour company, Student Travel

   Individual Students  Individual Chaperones (if different)

   Lodging

   Meals (except one)
Transportation
Guides/Security/Tickets/Fees
Other
Total $360 /per student

12) Indicate how expenses are to be met
   a) Students: individual fund raising both

      If fund raising, describe activity and estimated receipts
      *The sophomores have an opportunity to offset the cost of their
      individual trip by partaking in the Mrs. Fields Fundraiser in November/December.

   b) Chaperones: Board of Education reimbursement requested: No

13) Has there been a trip similar to this in the past?
    If yes, when was it? The sophomore class traveled to Boston for a similar trip in
    May of 2017.

    Briefly explain the success of the trip: Students enjoyed touring and seeing the
    sights of Boston.

14) Other information pertaining to proposed trip: Itinerary attached

Application submitted by: Ashley Zanos

Date: 11/28/17

Approval Recommended: Dept. Chair (if applic.) Date


Principal Date

Asst. Superintendent Date

Approved: Superintendent
and Board of Education Date
Class Trip Itinerary
May 19 – 20, 2018

***Baggage must be brought to school Friday morning. Arrangements on storage will be
announced at a later date. All luggage will be searched prior to the trip. Your luggage will be
brought out to the bus Saturday morning.

Saturday, May 19, 2018
7:30AM  Arrive at VCHS
8:00 AM  Depart on the Motor Coach
11:45 AM Holocaust Memorial/Free time at Quincy Market / Faneuil Hall & Marketplace
         *Lunch on your own
2:00 PM  Museum of Science
5:00 PM  Dinner at Hard Rock Café in Boston (or comparable restaurant)
7:00 PM  Trolley Ghost Tour departs from the Wharf
9:00 PM  Depart for the hotel
10:30 PM  Arrive at hotel to check-in
         Night Security provided for 6 hours
11:00 PM  Curfew *Subject to change by chaperones if necessary*

Sunday, May 20, 2017
8:30 AM  Breakfast at the hotel
9:45 AM  Depart on the Motor Coach to Six Flags
10:30 AM Six Flags New England in Agawam, MA
         *Lunch Vouchers provided
4:00 PM  Depart for VCHS
6:30 PM  Arrive at VCHS
Valley Central High School
Trip Permission Slip

Dear Parent/Guardian:

The sophomore class is visiting Boston, MA and Six Flags New England on Saturday, May 19 and Sunday, May 20, 2018. All students must arrive at Valley Central High School at 7:30 am on Saturday, May 19th. The expected time of arrival back to school on Sunday, May 20th is 6:30 pm. Please read the attached trip information packet about rules and regulations, fees, payments and other information. Signing this permission form allows your child to attend the trip and agrees that your child is responsible to abide by all the regulations and expectations outlined in the packet. Please be aware that if your child arrives late to the bus when the bus is scheduled to leave Six Flags on Sunday, he/she will be liable for extra bus fees charged at the rate of $100 per hour. Any insubordination, violation of safety rules, or disorderly conduct at any time during the trip or on the bus will result in disciplinary action upon our return to Valley Central High School.

We hope for a safe and enjoyable class trip!

Yours truly,
Jayme Ginda-Baxter
Principal

Ashley Zanos
Sophomore Class Advisor

Please detach bottom portion

******************************************************************************
Student Name_________________________ Grade__________

I hereby give my son/daughter,__________________________ permission to go on the overnight field trip to Boston, MA and Six Flags New England. I also agree to pick up my child at the high school when he/she arrives back home on Sunday evening.

_________________________  __________________
Parent/Guardian Signature  Date

Parent/Guardian phone information
Parent:_________________________  Home #_________________________
Name:_________________________  Cell #_________________________
Name:_________________________  2nd Cell #_________________________

Student Phone Information
Cell #_________________________

*Student numbers are beneficial to chaperones for the duration of the trip in case of an emergency or need to contact.*
MEDICAL INFORMATION FORM

Boston, MA/Six Flags New England May 19 & 20, 2018

Name of Traveler:______________________________________________________

Address of Traveler:_________________________________________________________________

Health Insurance Company:_______________________________________________________

Insurance Group #: __________________________ ID #: ________________________________

Name of Contact Person:________________________________________________________________

Telephone Number:_________________________________________________________________

(1) Is there any activity or condition your child is restricted to or limited from participating in?

__YES __NO

If yes, please explain:________________________________________________________________

__________________________________________________________________________________

(2) Is there any information regarding your child's medical history such as allergies to
medicine, plants or animals that trip personnel should be aware of?

__YES __NO

If yes, please explain:________________________________________________________________

__________________________________________________________________________________

(3) Will your child be taking any medication (prescribed or over the counter)?

__YES __NO

If yes, please list the following:

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<tr>
<th>name of medicine</th>
<th>dosage</th>
<th>times of administration</th>
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*Please attach an up-to-date doctor's order for this medication*

(4) Will your child need assistance in administering medication? __YES __NO

In all cases of emergency, every effort will be made to contact parents immediately.
In the event of an emergency or need for medical attention on the class trip, I hereby give the
personnel of the Valley Central School District permission to seek medical attention for my
son/daughter.

__________________________________________ Parent/Guardian Signature
Valley Central High School Sophomore Class Trip

BOSTON, MA
&
SIX FLAGS
NEW ENGLAND

Saturday, May 19, and Sunday, May 20, 2018
Class Trip Itinerary
May 19 – 20, 2018

**Baggage must be brought to school Friday morning. Arrangements on storage will be announced at a later date. All luggage will be searched prior to the trip. Your luggage will be brought out to the bus Saturday morning.**

**Saturday, May 19, 2018**
7:30 AM     Arrive at VCHS
8:00 AM     Depart on the Motor Coach
11:45 AM    Holocaust Memorial / Free time at Quincy Market / Faneuil Hall & Marketplace  
            *Lunch on your own*
2:00 PM     Museum of Science
5:00 PM     Dinner at Hard Rock Café in Boston (or comparable restaurant)
7:00 PM     Trolley Ghost Tour departs from the Wharf
9:00 PM     Depart for the hotel
10:30 PM    Arrive at hotel to check-in  
            *Night Security provided for 6 hours*
11:00 PM    Curfew  
            *Subject to change by chaperones if necessary*

**Sunday, May 20, 2017**
8:30 AM     Breakfast at the hotel
9:45 AM     Depart on the Motor Coach to Six Flags
10:30 AM    Six Flags New England in Agawam, MA  
            *Lunch Vouchers provided*
4:00 PM     Depart for VCHS
6:30 PM     Arrive at VCHS
Accommodations/guides provided by: American Student Travel

Hotel Lodging: Holiday Inn Springfield South – Enfield, CT

Bus Company: Leprechaun Lines
24 Windsor Highway
New Windsor, NY 12533
845-565-7900

Dinner: Hard Rock Café in Boston

Cost: $360 per person
Inclusions:
- Faneuil Hall & Marketplace
- Holocaust Memorial
- Museum of Science
- Trolley Ghost Tour
- Dinner at Hard Rock Café (or comparable)
- 1 night accommodation at hotel with complimentary breakfast
- Access ticket to Six Flags New England
- Food voucher at Six Flags New England
- Transportation
- All taxes and services

Students should plan on bringing enough money to cover the expense of lunch on Saturday, as well as any souvenirs they may want to buy.

Payment Information:
In order to secure this package pricing, we will need 80 participants. This trip is open only to members of the sophomore class. Spaces will be filled on a first come basis. Please be advised that we cannot issue refunds for any reason. If you are unsure about going, please do not sign up for the trip. A spot is reserved only when all forms and deposits have been turned in.

*VC Permission Slip, AST Form and Medical Form must accompany first payment.*

Payment Schedule: Deposit $180 Due: 2/1/18
2nd Payment $180 Due: 3/8/18

*Payments may also be made in full.*

Please make checks payable to: Valley Central High School

Give payments to Miss Zanos in room 131.

Any fundraising discounts will be applied to the 2nd payment first, then the deposit payment.
Valley Central High School Overnight Trip Rules and Regulations:

1. All school rules are in effect for the duration of the trip.

2. As per the Valley Central 'Guidelines for Medication Administration on Field Trips' (attached), "If the administration of any medication, over the counter or prescription, is required during school hours or during a school sponsored event parents are required to provide a complete, accurate and up-to-date doctor's order..."

3. All students are to be in their rooms no later than 11:00pm (earlier if directed to do so by a trip chaperone). Anyone discovered outside of their room after this hour will be subjected to disciplinary action.

4. Inappropriate behavior directed at an adult or another student will not be tolerated.

5. Anyone caught with any illegal paraphernalia will be subject to arrest.

6. Insubordination, inappropriate language, failure to observe safety rules at any time during the trip will result in disciplinary action.

7. No student is permitted outside of the hotel at anytime unless accompanied by a trip chaperone.

8. All students must fill-out a hotel room damage report sheet prior to occupying the room.

9. Please be advised that phone calls made from the hotel room are extremely expensive. All students will be responsible for any and all bills charged to their rooms.
Valley Central School District
Montgomery, New York

Application for Overnight Student Trip
(note: application should be made to the Superintendent
at least three months in advance of the planned trip)

1) Student group to go on trip: Music Department

2) School: High School

3) Number of Students: appr. 100 4) Grade(s): 9 - 12

5) Trip destination: Hershey, PA

6a) Dates: May 18th & 19th 6b) Number of School Days: .5

7) Educational rationale for trip: Chamber Choir, Women’s Choir, Voxtones, Wind Ensemble, Concert Band and Jazz Band will perform in the Festivals of Music Competition and be evaluated by nationally renowned adjudicators. This festival also allows the students the opportunity to have an on-stage clinic with one of the judges. This is an exceptional feature because the students will get immediate feedback following their performance.

8) Names of chaperones: Kim Carver, Jennifer Budryk, Dan Walker, Dominga Garcia, Laura Evans, Michael Delfino

9) Itinerary and Time Schedule
Day 1: Friday 5/18: 12:30pm - Depart VC travel to: Hershey, PA for afternoon/evening competition performances. Students will provide a bagged meal for the bus ride. When we check into the hotel after competition we have arranged a buffet pizza party.

Day 2: Saturday 5/19: Full breakfast buffet in hotel. Check out of hotel travel to 6 Flags New England, Agawam MA. Students will have free time in the park, picnic lunch is included. Arrival time home is approximately 9pm

10) **Describe Arrangements:** All travel arrangements are being made thru EPN Travel Consultants. I have consistently used this company for more than 20 years.

**Transportation:** West Point Tours, Newburgh, NY – (2) 55 seat coaches (1) 23 seat mini-coach

**Lodging & Meals:** Hotel accommodations and most meals are part of the package plan. Please see attached information from Tour Company which details the full package.
11) **Expenses for:**
   - Lodging
   - Meals
   - Transportation
   - Fees

**Individual Students**
- Quad Package cost: $197.00
- All meals except Friday dinner and Saturday dinner are included in the quote listed above
- $80.00 (this includes driver hotel room and tip)
- $25.00 Misc. competition and chaperone fees
- **Total** $302.00 – estimated total cost to date

12) **Indicate how expenses are to be met**
   a) Students: individual **fund raising** both
      If fund raising, describe activity and estimated receipts
      Students may fundraise each year and save proceeds in the music department extra-classroom account.
      Through these fundraising activities students have the opportunity to offset the cost of this trip.
      Fundraisers for this year include: Discount Card Sale (estimated earning - $2000)

   b) Chaperones: Board of Education reimbursement requested: No

13) **Has there been a trip similar to this in the past?** Yes, we compete every year.
    If yes, when was it? May 2016
    **Briefly explain the success of the trip:** Our competition trips are educational in many ways. First and foremost is the obvious value of performing for renowned judges who critique our ensemble’s musical qualities. These comments are tools that help me to improve my own performance standard and give credence to the work I do with my students. Some of the real value is evident as each student within our ensembles works with equal dedication and enthusiasm to prepare their best effort as a team. I know that our yearly competition trip encourages our students to strive for excellence as musicians and without a doubt it helps them learn many lessons that cannot be taught inside our classroom walls.

14) **Other information pertaining to proposed trip:**

   Application submitted by: Kim Carver
   Sponsor of Trip
   Date: November 27, 2017

   **Approval Recommended:**
   - Dept. Chair (if applc.)
   - Principal
   - Asst. Superintendent
   Date: 11/27/17

   **Approved:**
   - Superintendent
   Date: 11/28/17
   And Board of Education
Application for Overnight Student Trip
(note: application should be made to the Superintendent
at least three months in advance of the planned trip)

1) Student group to go on trip: National Art Honor Society

2) School: Valley Central High School

3) Number of Students: 44

4) Grade: 10-12

5) Trip destination: Fallingwater Mill Run, PA

6a) Dates: March 12th & 13th, 2018 leave after school on the 12th

6b) Number of School Days: 1 school day

7) Educational rationale for trip: Fallingwater is one of the most important pieces of American architectural history, designed by Frank Lloyd Wright.

8) Names of chaperones: 5-6

9) Itinerary and Time Schedule: Leave after school on the 12th. Stop for dinner. Get to hotel 4 hr drive. Tour is in the morning. Lunch. Return home.

10) Describe Arrangements (See Attached)

11) Expenses for:

<table>
<thead>
<tr>
<th>Individual Students</th>
<th>Individual Chaperones (if different)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging Ramada Inn</td>
<td>$99/room of 4</td>
</tr>
<tr>
<td>216 West Loyalhanna St., Ligonier, PA 15658</td>
<td>$99/room of 2</td>
</tr>
<tr>
<td>Meals Breakfast included at hotel</td>
<td></td>
</tr>
<tr>
<td>Lunch included</td>
<td></td>
</tr>
<tr>
<td>Transportation Leprechaun</td>
<td>$3,125 bus</td>
</tr>
<tr>
<td>Fees - tips</td>
<td>$75/student</td>
</tr>
<tr>
<td>Other</td>
<td></td>
</tr>
<tr>
<td>Total approx. $125 per student</td>
<td></td>
</tr>
</tbody>
</table>
12) **Indicate how expenses are to be met**
   
a) **Students:**  
   - Individual  
   - Fund raising  
   - Both  

   If fund raising, describe activity and estimated receipts:  

b) **Chaperones:** Board of Education reimbursement requested:  
   - None  

13) **Has there been a trip similar to this in the past?**  
   - No  

   If yes, when was it:  

   Briefly explain the success of the trip:  

14) **Other information pertaining to proposed trip:**  

Application submitted by  
**Kimberly Star Lauglietz**  
**Sponsor of Trip**  
---  
**Date:** 11/14/17  

Approval Recommended:  
**Sponsor:**  
---  
**Date:** 11/14/17  

**Dept. Chair (if appl.):**  
---  
**Date:** 11/10/17  

**Principal:**  
---  
**Date:** 11/20/17  

**Director of Curriculum, Instruction and Testing:**  
---  

Approved:  
---  
**Superintendent and Board of Education**  
---  
**Date:**
Fwd: Ramada Ligonier - lodging info (March 12, 2018)

Jocelyn Cuddy <jocelyncuddy@yahoo.com>
To: kimberly.langlitz@valleycentschools.org

Sent from my iPhone

Begin forwarded message:

From: Andrea Cuda <andreacuda@hospitalitygroupservices.com>
Date: November 10, 2017 at 7:55:21 AM EST
To: "jocelyncuddy@yahoo.com" <jocelyncuddy@yahoo.com>
Subject: Ramada Ligonier - lodging info (March 12, 2018)

Good morning Jocelyn,

Thank you for considering the Ramada Ligonier for your group's lodging during your upcoming visit to Fallingwater. The Ramada Ligonier is one of Fallingwater's preferred lodging partners and we offer a multitude of services for our groups including discount tickets to Frank Lloyd Wright's Fallingwater, if you require assistance in that area.

We cater to numerous student groups and can offer your group a reduced lodging rate, a complimentary full breakfast buffet, special group dinners private for your group, and even boxed lunches to take with you while traveling.

Lodging:
Single / Double Occupancy - $99 + tax per night
Triple / Quad Occupancy - $104 + tax per night
Tax rate: 8% state sales tax / 5% occupancy tax.

- Please let me know if your group is tax exempt. A copy of your tax exemption certificate is needed.
- A reduced driver's rate is available of $89 + tax per night.
- If you meet or exceed 15 paid lodging rooms per night, we will offer one complimentary room.

Breakfast Buffet includes:
Scrambled Eggs, Bacon or Sausage, Breakfast Potatoes, Hard Boiled Eggs, Oatmeal, Malted Waffles (self-made), Assorted Cold Cereals, Yogurt, Granola, Cottage Cheese, Fresh Fruit, Assorted Breads, Bagels, Pastries, Assorted Juices, Coffee, Hot Tea, & Milk.
If your group is interested in a group dinner or boxed lunches, I have attached several menus for your review. We could also assist in planning evening entertainment for your group. We could offer a student friendly comedy murder mystery show during dinner. This would be performed on site at the hotel by a professional theater company.

Offsite there is a bowling alley one block from the hotel or Fort Ligonier which can offer evening activities for groups and are located only 2 blocks from the hotel. Please let me know if you have questions or if I may secure any space for your group.

I look forward to connecting with you again soon.

Sincerely,

Andrea Cuda
RAMADA Ligonier
216 West Loyalhanna Street
Ligonier, PA 15658
Phone: 724-238-9545
Sharing Our Story

From before Fallingwater was designed to when it was opened to the public for tours, there is a deep and rich history of the people, design, construction and relevance of Fallingwater.

The Kaufmanns & Fallingwater

The Kaufmanns' unique path as a family, which led them to the community of Bear Run, Pennsylvania, and eventually the architect Frank Lloyd Wright, would lay the foundation for Fallingwater—one of the greatest architectural triumphs of the 20th century. More
Preservation & Collections
Maintaining the appearance, integrity, and appeal of Fallingwater for its visitors is no small task, and is an effort that involves a team of conservators, museum professionals, and historic preservation specialists. More

Timeline
Not many people know that the story of Fallingwater is more than 100 years in the making. This timeline reveals the chronology of events that resulted in Fallingwater. More

Western Pennsylvania Conservancy
Edgar Kaufmann, Jr. entrusted Fallingwater to the Western Pennsylvania Conservancy in 1963 to protect and preserve the house and its contents, and the natural surroundings. More
Today at Fallingwater
Guided House Tours: 10 a.m. - 4 p.m.

Call 724-329-8501 for more information.

Café: 8:15 a.m. - 5 p.m.

Buy Tickets

Fallingwater

Fallingwater Institute

When Edgar Kaufmann Jr. entrusted Fallingwater and the more than 1,500 acres surrounding it to the Western Pennsylvania Conservancy in 1963, he envisioned Fallingwater not only as a place where visitors would come to experience great architecture, but also where a deeper experience of art and nature might occur.

Kaufmann imagined that Fallingwater could become a place where scholars, students and artists might come to find inspiration from the building and its landscape while pursuing individual or group study. Today, the Fallingwater Institute honors Kaufmann's vision by providing a stimulating setting for learning and collaborating for individuals interested in classes, workshops and residencies at Fallingwater
Valley Central School District
Montgomery, New York
REVISED!

Application for Overnight Student Trip 2017-2018
(note: application should be made to the Superintendent:
at least three months in advance of the planned trip)

1) **Student group to go on trip:** Girls Varsity Softball Team

2) **School:** Valley Central High School

3) **Number of Students:** approx. 16

4) **Grade(s):** 8-12

5) **Trip destination:** Morabito tournament – Herkimer, NY

6a) **Dates:** May 11th-13th, 2018

6b) **Number of School Days:** 1

7) **Educational Rationale for Trip:** The team will have a chance to play in the most prestigious high school softball tournament in N.Y.S. It is a great team building experience and prepares the team in order to get ready for sectional playoffs.

8) **Names of Chaperones:** Katie Farrugia, Wilson Bunting and Bill Micheala

9) **Itinerary and Time Schedule**

   Day 1: May 11th – Travel, dinner and hotel

   Day 2: May 12th - Two softball games; breakfast, lunch, dinner; back to hotel

   Day 3: May 13th - Two softball games, travel home, back to Valley Central

10) **Describe Arrangements**

    Transportation: Bus - Leprechaun

    Lodging: A local hotel $1800 – 8 rooms, 2 nights, Radisson Inn Utica

    Meals: Breakfast x 2; Lunch x 2; Dinner x2
11) **Expenses for:**

- Individual Students
- Individual Chaperones (if different)

**Lodging**
- estimated cost $1,800

**Meals**
- $400 for Team dinner

**Transportation**
- Charter bus approximately $2,300

**Fees**
- $260 tournament entrance fee

**Other**
- Umpire fees $85 per game plus mileage

**Total**
- Approximately $5,100

12) **Indicate how expenses are to be met**

a) **Students:** individual fund raising both

Both – team will fundraise throughout the year to pay for the lodging and team dinners. Individual expenses are usually minimal.

If fund raising, describe activity and estimated receipts

- Kids Night Out - $2,000 estimated
- Adopt a Viking Tee-Shirt Sale - $1,000

b) **Chaperones:** Board of Education reimbursement requested: No

13) **Has there been a trip similar to this in the past?** Yes

If yes, when was it? For the past ten years

Briefly explain the success of the trip: Very successful each year. It has been a tradition and a privilege for varsity players to attend such a prestigious tournament. The team comes back stronger and more successful than they had left.

14) **Other information pertaining to proposed trip:**
A letter regarding AP exams will follow after speaking to parents,
Application submitted by
Sponsor of Trip
Date

Approval Recommended:
Athletic Director
Date

Principal
Date

Assistant Superintendent
Date

Approved:
Superintendent
Date

and Board of Education
1) **Student group to go on trip:** Varsity Boys Lacrosse

2) **School:** VC High School

3) **Number of Students:** 24  
   **Grade(s):** 9-12

5) **Trip destination:** Rockville Centre, NY (Long Island)

6a) **Dates:** 4/6/18-4/7/18  
   **Number of School Days:** 1/2

7) **Educational Rationale for Trip:** The team will have a chance to play some of the best competition in N.Y.S. It is a great team building experience and prepares the team in order to get ready for sectional playoffs.

8) **Names of Chaperones:** Tom Stoddard, Jon Walsh, Devin Senning, Joe Kinsley, Bill Bacon

9) **Itinerary and Time Schedule**

   Day 1: 4/6/18-12pm Depart VC High School to South Side HS, Rockville Centre NY. Game Starts at 4pm. 5:30pm Depart from South Side HS to Best Western Mill River Manor, 173 Sunrise HWY Rockville Centre NY. 7pm eat dinner at the hotel.

   Day 2: 4/7/18-9am Eat Breakfast at Best Western. 10:30am Depart Best Western to Oceanside High School, Oceanside NY. Game Starts at 12pm. 1:30pm Depart from Oceanside HS to VC High School. We will stop to eat on the way back. We will arrive back at VC by 530pm

   Day 3:

10) **Describe Arrangements**

   Transportation: Leprechaun Lines

   Lodging: Best Western
Meals:  4/6/18- Dinner at the hotel
      4/7/18- Breakfast at the hotel, Lunch on the ride home.

11) **Expenses for:**

<table>
<thead>
<tr>
<th></th>
<th>Individual Students</th>
<th>Individual Chaperones (if different)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lodging</td>
<td>$1554.98-7Rooms</td>
<td>$199.81-1 Room(Driver)</td>
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<tr>
<td>Meals</td>
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<tr>
<td>Transportation</td>
<td></td>
<td></td>
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<tr>
<td>Fees</td>
<td></td>
<td></td>
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<tr>
<td>Other</td>
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</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2,034.98</strong></td>
<td></td>
</tr>
</tbody>
</table>

12) **Indicate how expenses are to be met**

a) Students: individual fund raising **both**

If fund raising, describe activity and estimated receipts:
      Summer Camp and T-Shirt Sales

b) Chaperones: Board of Education reimbursement requested:

13) **Has there been a trip similar to this in the past?**
14) Other information pertaining to proposed trip:

Application submitted by [Signature]
Sponsor of Trip [12/11/17] Date

Approval Recommended: [Signature]
Athletic Director [12/5/17] Date

[Signature]
Principal [12/5/17] Date

[Signature]
Assistant Superintendent [12/5/17] Date

Approved: [Signature]
Superintendent
and Board of Education Date