

*Procedure for Meeting Challenges of Materials*

The following procedure shall be used to handle objections by the community to print and non-print materials:

- A. Individuals or groups voicing objections shall be offered copies of this statement and copies of “Request for Evaluation of Library Materials.”
- B. Individuals or groups voicing objections shall be requested to submit their criticisms on the “Request for Evaluation of Library Materials” to the Building Principal. The Board of Education and the professional staff involved in the selection of the material questioned shall be informed.
- C. The Superintendent of Schools will appoint a five-member committee comprised of an administrator, a teacher, a librarian, a parent, and the Superintendent or his/her designee. This committee will judge the challenged material as to its conformity to the district’s objectives and criteria for selection.
- D. This committee shall make a recommendation for action to the Superintendent, who will inform the Board of the committee’s recommendation. The Superintendent, in consultation with the Board, will determine the action to be taken by the district.
- E. Complainant will have the opportunity to appeal directly to the Board. The decision of the Board will be made (with legal counsel as needed) and will be final.

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