

Students may be assigned to in-school suspension for a specified period of time. Students may not attend classes during this time unless a special request is made by a teacher and that request is approved by an administrator.

1. At the discretion of the Superintendent of Schools, a student who would otherwise be subject to a suspension from attendance as the result of a disciplinary infraction may be placed on in-school suspension for a period not to exceed five school days.
2. Prior to the imposition of an in-school suspension, the Building Principal or designee shall provide the student with an opportunity to explain the facts and circumstances surrounding the alleged infraction leading to the imposition of an in-school suspension.
3. Upon imposition of an in-school suspension, the student's parent(s) or guardian shall be notified of the dates of the in-school suspension and a description of the incident(s) which resulted in the in-school suspension.
4. The student's teachers will be notified in writing that alternative instruction assignments for the period of in-school suspension should be provided to the student and or sent to the in-school suspension room.
5. The suspended student shall report at the beginning of the next school day following the designation of an in-school suspension room. He/She must come prepared with books, materials and alternative instruction assignments.
6. The student will remain in the in-school suspension room during the full school day with appropriate breaks at mid-morning and mid-afternoon. He/She must be prepared to work the entire day.
7. The in-school suspension room will retain an atmosphere of quiet, conducive to study, with strict rules of behavior.
8. The in-school suspension teacher(s) will enforce the rules of behavior in the in-school suspension room and will render tutorial assistance where possible. If necessary, the subject teacher will be contacted for assistance. The teacher will also be alert to student behaviors or problems which may require referral to the Committee on Special Education, school psychologist, guidance counselor, or other professional. The teacher will also, where appropriate, recommend steps to improve a student's behavior.
9. Completed assignments will be turned in to the in-school suspension teacher. Students are encouraged to attend extra help after school where needed.
10. The in-school suspension teacher will be a certified teacher.
11. No more than 15 students will be assigned to one in-school suspension teacher during in-school suspension.
12. Failure to conform with these regulations will result in mandated detention, extended in-school suspension or out-of-school suspension.

Adoption date: May 27, 1997

Reviewed: May 22, 2017