

A Committee must be convened with representatives from all employee units who work in the district/building or facility as well as a non-employee member of the community, and they must provide written responses to the criteria listed below according to Policy 7500.

**Members of the Dedication Committee**

<u>Employee Unit</u>	<u>Name</u> _____
Administrator	_____
Teacher	_____
Secretarial	_____
Custodial	_____
Paraprofessional	_____
Food Services	_____
Confidential Secretary	_____
Community Member	_____
Other	_____
Other	_____

Please provide written responses to the questions below from the Dedication Committee to illustrate how the nominee met the criteria established by the Board of Education (attach additional pages if necessary). It is understood that individuals will vary widely on this criteria since a single tremendous achievement might be reason for dedication even if the length of service is not long. Conversely, long service might well qualify a candidate even if the single specific contribution may not be identified.

Name of Nominee: \_\_\_\_\_

Position in the district/community: \_\_\_\_\_  
(if applicable)

**Distinguished Service to the District or Community**

Please describe the service to the District and/or community that has distinguished this individual from others. If the individual has achieved local, regional or national prominence, discuss that as well.

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**Longevity of Service**

Indicate the length of time that the individual has served the district, school, or community.

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**Significant Contribution**

Describe any significant contributions that the individual has made to the district and/or community.

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**Extraordinary Achievement**

If the candidate has accomplished any noteworthy achievements that should be considered in this nomination, please describe it/them here.

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**Design, Content and Nature of the Dedication**

Please describe in detail how this dedication is to be manifested. Include any funding sources. If a plaque is suggested, please include any inscriptions that are to be included on the plaques as well as a design facsimile.

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Committee Chair

Name \_\_\_\_\_

Signature \_\_\_\_\_

Phone Number \_\_\_\_\_

Adoption date: December 11, 2006

Reviewed: August 28, 2017